

U.S. Department of Labor Employment and Training Administration Office of Apprenticeship Training, Employer and Labor Services (OATELS) Washington, D.C. 20210	<u>Distribution:</u>  A-541 Headquarters A-544 All Field Tech A-547 SD+RD+SAC+; Lab.Com	Subject: New Apprenticeable Occupation Medical Assistant  <u>Code:</u> 200
Symbols: DSNIP/FDK	Action: Immediate	

**PURPOSE:** To transmit to the Office of Apprenticeship Training, Employer and Labor Services (OATELS), Bureau of Apprenticeship and Training (BAT) Staff, recognition of a new apprenticeable occupation:

Medical Assistant  
 O\*NET/SOC Code: 31-9092.00  
 RAIS Code: 1085  
 Training Term: 4000  
 Type of Training: Time - based

**BACKGROUND:** Ohio State Director Mary Ann Dayspring submitted the occupation on behalf of the Digestive Specialist Inc., Dayton, Ohio. The Medical Assistant was approved as an apprenticeable occupation by the OATELS Administrator on April 6, 2005.

Some states require the Certified Medical Assistant (CMA) credential as a prerequisite for a medical assistant being delegated certain duties such as injections. Organizations that offer certification in the medical assisting field are: the American Association of Medical Assistants (AAMA) awards the CMA credential; American Medical Technologist awards the Registered Medical Assistant credential; the American Society of Podiatric Medical Assistant awards the Podiatric Medical Assistant Certification credential; and the Joint Commission on Allied Health Personnel in Ophthalmology awards credential of three levels of Certified Ophthalmic Assistant, Certified Ophthalmic Technician and Certified Ophthalmic Medical Technologist.

The AAMA will recognize an apprenticeship program in medical assisting when the related instruction is through a school that has been accredited through the Commission on Accreditation of Allied Health Education Programs (CAAHEP) or the Accrediting Bureau of Health Education Schools (ABHES). Participants must meet all of the competency and knowledge requirements of traditional medical assisting students to be awarded a certificate, diploma, or associate degree in medical assisting by the school and are eligible for the AAMA CMA certification examinations. A listing of institutions approved by the CAAHEP or ABHES in medical assisting may be found on their website by going to [www.aama-ntl.org](http://www.aama-ntl.org) and clicking on Medical Assisting.

A suggested work process schedule and related instruction outline is attached for your information.

The Medical Assistant occupation will be added to the list of occupations recognized as apprenticeable by OATELS when the list is reissued.

**ACTION:** OATELS/BAT staff should familiarize themselves with the new occupation. If you have any questions please call (202) 693-3813.

**NOTE:** This Bulletin is being sent via electronic mail.

[Attachment](#)